Dear Parents and Carers,

Our students who represented our school at the Zone Cross Country and Rugby League events last week were a credit to us all. Both events were a great success. It is wonderful to see our children putting in their best efforts, in all events, as spectators and supporters. The children had a fantastic time and we are very proud of their attitude and behaviour.

Thank you to all parents for your support of these activities. We particularly appreciate the support of our parents who helped out on the days. As a small school with limited staff your help is essential and more than welcome!

Student Welfare Policy

At Oran Park Public School we implement positive, pro-active student welfare practices. We work to establish a caring and safe environment, where individual differences are respected. All students have the right to be happy and safe at school. We have high expectations of our students in terms of their behaviour and continue to reinforce messages to students that physical violence or bullying will not be tolerated in any form.

When there are strong student welfare practices operating within a school, the focus can be directed on what matters most - quality teaching and learning. We seek parents’ support when issues arise in terms of students’ behaviour. When the school and home are working in partnership, we can attain the best results for our students.

We encourage students to implement the following 3-Step Program to assist students dealing with a problem in the playground:

1. Say, “STOP! I don’t like that”
2. Ignore or move away
3. Report to a teacher

One procedure within our Welfare system is for students to spend time on ‘Reflection’ if their behaviour is serious enough or consistently inappropriate. When students spend time in Reflection, they are counselled about their behaviour with discussions focusing on the improved steps they could take in the future.
Please note that any act of physical violence is unacceptable and will not be tolerated. In such instances, consequences for students will be serious and in accordance with our Student Welfare Policy. Please contact your child’s teacher, Mrs Duffield or Mrs Shevlin if you require further clarification.

**Uniform reminder**
The weather is getting cooler and we encourage all students to wear the correct school uniform, including the correct coloured maroon jumpers/jackets. Please note that the girl’s stockings should be grey. We believe the wearing of school uniform promotes pride in our school. Please let me know if you are experiencing some financial difficulties purchasing uniforms. The school can access a small amount of funds to support families. All correspondence will be treated confidentially.

**Student Attendance**
Regular attendance at school is essential to assist students to maximize their potential. All parents/carers need to ensure that their child is attending school regularly. In line with the DEC policy *Student Attendance In Government Schools Procedures* may I bring to your attention the following:

Student attendance is carefully monitored by staff at school and by a Home School Liaison Officer. Parents of a student whose attendance is of concern, will be notified by the school. If there is no improvement in the student’s attendance the student will be referred to the Home School Liaison Program. Explanation of the absence needs to be made promptly. It is important to take note that if your child is ill, or has to miss school for any reason, it is a legal requirement that the school be notified in writing of the reason for the absence.

Please ensure that all absences are kept to a minimum. Absence because of birthdays, shopping or a student refusal to attend school is not justifiable. I have included samples of acceptable explanations:

- Misadventure or unforeseen event
- Participation in special events not related to the school
- Short family holidays that cannot be taken within normal vacation period
- Domestic necessity such as serious illness of an immediate family member
- Attendance at funerals
- Recognized religious festivals or ceremonial occasions
- Short-term employment in the entertainment industry

Please make an appointment to discuss this policy with me if you require further clarification.

**Reminder: Please let us know of lengthy student absences from school**
Please inform the school if you intend on taking your child out of school for a period of time, such as an extended family holiday or to visit family interstate/overseas. It is important that such leave is discussed prior to being taken in order for the school to put the necessary procedures in place to support the leave to occur. Thank you to parents already supporting us with this.

**Addressing Parent Concerns**
From time to time parents or other members of the school community may need to approach the school in order to:

- Discuss the progress or welfare of own child
- Express concern about actions of other students
• Enquire about school policy or practice
• Express concern about actions of staff

It is therefore necessary to have procedures that will help solve problems as soon as possible so that a safe and harmonious school environment is maintained. The best results usually flow from working together.

Every effort will be made to address the issues as soon as possible. However, as you can appreciate teachers, executive or the Principal may not be available immediately. Please do not approach teachers regarding an issue after morning assembly or during class time. At this time the teachers are responsible for their class and do not have the time to assist you effectively. Often teachers or executive are teaching their class, dealing with students or have a pre-arranged parent or staff meeting.

I can appreciate the urgency of some issues and we will make every effort to meet with you as soon as possible. However to fully accommodate and assist with your requests it is preferable that an appointment is made at the office. This allows for time to address the issue carefully and to give the matter full attention to ensure a satisfactory outcome. Please rest assured that if I am available I am happy to offer assistance at the time.

When you request a meeting with myself or a staff member it would greatly assist us if you state the nature of your concern so that any background information or resources can be used to ensure a speedy and satisfactory resolution. Thank you for your understanding and support. Our intention is to provide you with the appropriate amount of attention and time to assist you. Your children are important to us, as are your concerns.

**African Drumming**
All students across the school are expected to participate in these lessons each Wednesday. These lessons are $5 each and there are 8 lessons. The total cost of the program is $40. Payments can be made in instalments. **This week is the 4th lesson so each child should have paid $20.** There will be a whole school drumming performance in the last week of this term.

**Voluntary Contribution**
We would really benefit from your support with this. This year the contribution has been set at $30 per single child and $55 per family. These contributions can be paid in installments. All contributions will be spent on Library resources, which will benefit all students.

Enjoy the week everyone!
Donna Shevlin

**The Great Aussie Bush Camp – Year 4 students**
Our Stage 3 students will be attending a camp at The Great Aussie Bush Camp between Monday 8th September and Wednesday 10th September 2014. There are still a few spaces available and these will be opened up to Year 4 students for this year only. The total cost of the camp is $270.00. Year 4 students will receive a note with more details this week.
Library News

Register for the Premier’s Reading challenge!
The Challenge aims to encourage a love of reading for leisure and pleasure in students, and to enable them to experience quality literature. It is not a competition but a challenge to each student to read, to read more and to read more widely. The Premier's Reading Challenge (PRC) is available for all NSW students in Kindergarten-Year 9, in government, independent, Catholic and home schools.

To register go to https://products.schools.nsw.edu.au/prc/logon.html

Students logon using their DEC portal username and password and enter the books they read into an online Student Reading Record.

Come and see Mrs MacDiarmid during the second break on Thursday or Friday to help with this process.

Have your say
We would greatly appreciate your feedback to help us plan the future direction of our library book purchases. Parents may complete the survey with their children’s interests in mind. Children are also encouraged to have their say. The survey closes on Thursday 12th June 2014 at 8pm.

To complete the survey go to https://www.surveymonkey.com/s/G6N7JXS

Library Helpers
On Friday 6th June from 9.15am we are asking for helpers to come to the library and help us stamp, tape and especially contact our accessioned library resources. If you have some time, no matter how little, to assist us we would greatly appreciate it.

Mrs Liana MacDiarmid
Teacher Librarian

Lost Property
There are a number of sloppy joes and plastic containers that have been lost by students. These are located in the lost property container at the front office. Please come and have a look if your child is missing an item.

Just a reminder to parents to label all of your child’s belongings that come to school. It is wise to check them from time to time also as they will fade with washing. Having items labelled makes it easier to return them to their rightful owner.
PBL- Positive Behaviour for Learning

LESSONS

Last week (Week 4), our PBL focus was “Hands, feet and objects to ourselves”-“Following the 2 and 3 step plans”

The value focus was; Be Proud, Be Safe

Students participated in explicit lessons focused on following our 2 and 3 step plans and keeping our hands, feet and objects to ourselves. This is important for our students to stay safe and be proud of their actions.

3 Step Plan

2 Step Plan

This week (Week 5), our PBL focus is “Resilience and taking responsibility for our actions.”

The value focus is; Be Productive, Be Proud
What are Special OPPS tokens?

Special OPPS tokens are small yellow awards handed out to children for following the school values of being Organised, Proud, Productive and Safe. Staff members may award an OPPS token for any positive behaviour exhibited in any environment.

What happens when we get an OPPS token?
When someone receives an OPPS token, they will be congratulated and should feel proud. The name, class and date are written on the award. The teacher issuing the award signs at the bottom. The OPPS token is then placed in an OPPS box/basket in that area.

What happens with all of the OPPS tokens in the basket?
On Fridays, all of the OPPS tokens are placed in one box together. Each week, at the end of the Friday Assembly, a teacher will draw out four OPPS tokens from the box. Those four students will be able to choose a prize from the Special OPPS prize box.

What happens if a student gets drawn out more than once?
If a student gets drawn out more than once, they can pick another prize. If someone is drawn out a number of times, it shows that they have been noticed following the values many times.

WHAT IS……OPPS SPACE REFLECTION?
An OPPS Space Reflection is a lesson which takes place during children’s playtime. They participate in this lesson as a consequence of negative behaviour. It is an opportunity for students to reflect on, discuss and improve their future behaviour choices. Support is provided by executive staff as questions are asked of the students. Some of these questions include:

1. What happened?
2. Which value did you forget to uphold?
3. How did that make others feel?
4. What might you do next time to make a more positive choice.

In some instances, students may only be asked to discuss the incident and they will then be given rule reminders, advice and warnings.

In more serious incidents, students will be given an OPPS Space Reflection Note to take home. Students are provided with support to complete this sheet and a discussion takes place. The note is then taken home to inform parents. This encourages families and the school to work together to support children to make more positive behaviour choices in the future.

What should I do if my child receives an OPPS Space Reflection letter?
Parents/Carers should discuss the note with their child and explain what they would like to see the child do in the future. Remember, the consequence has been given at school. By supporting the school your children will realise that we are all on the same page and want them to be the best they can be.

If an incident is particularly serious, parents/carers will be called immediately to be informed. In this situation the OPPS Space Reflection form would not be used.'
OPPS SPACE REFLECTION

<table>
<thead>
<tr>
<th>Value/s Not Uphold</th>
<th>Organised</th>
<th>Proud</th>
<th>Productive</th>
<th>Safe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expectations</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

What did I do?  
How did I make others feel?

What will I do next time?

Dear Parent/Carer,
Your child was in the OPPS Space reflection room today for:
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
OPPS Space Supervisor: _______________________

We have talked about the incident and discussed how more positive choices could be made in the future.
Please sign and return the slip below to the school. This indicates that you have read this note and discussed
the incident at home.


I _________________________________, have read the above reflection note and agree to support my child,
____________________________ and our school by discussing this incident at home.

Signed:__________________________  Date:_______________________
WHAT IS A BEHAVIOUR CARD?

A behaviour card is a support system provided to students who have been involved in a number of negative incidents, requiring teacher/executive intervention. Usually the student has been given a formal caution note for repeated negative behaviour.

The behaviour card allows the student to work towards smaller goals within timed sections of the day. They will check in with an executive staff member at specified periods to ensure they remain on track. If the child experiences further difficulty whilst on a monitoring card, parents/carers will be contacted for a meeting in order to devise further support systems.

This card is a temporary measure to get children back on track with their learning and to encourage them to consistently follow our four school values.

The behaviour card is a positive support system focused on personal problem solving and self-reflection.

Sample of behaviour card below.

```
<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:40-9:10</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td>Teacher</td>
<td>Teacher</td>
<td>Teacher</td>
<td>Teacher</td>
<td>Teacher</td>
</tr>
<tr>
<td>9:10-10:10</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>10:10-11:10</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Break 1</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>11:10-11:40</td>
<td>Teacher</td>
<td>Teacher</td>
<td>Teacher</td>
<td>Teacher</td>
<td>Teacher</td>
</tr>
<tr>
<td>11:40-12:40</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>12:40-1:40</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Break 2</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>1:40-2:10</td>
<td>Teacher</td>
<td>Teacher</td>
<td>Teacher</td>
<td>Teacher</td>
<td>Teacher</td>
</tr>
<tr>
<td>2:10-3:10</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Parent Signature</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>
* Each session requires three ticks to signify a successful timeslot. If there is a warning or slight problem, a dot may be left unticked, signifying a negative behaviour choice. Check in with an executive staff member to occur at pre-determined specified periods.
```
This is the school values sign that you will soon see in the various learning environments in our school. Our students and teachers decided on the symbols representing each value. These symbols will be easier for our younger students to recognise. They fit in nicely with the history of car racing in Oran Park. The first letter of each value makes the acronym OPPS for Oran Park Public School.

**Organised:** To reach the finish line (flags), we need to be on time, wear our uniform and have our equipment ready.

**Proud:** Be proud of our achievements and those of others. Be respectful all teachers, students, parents, respect our own property and that of others. Be a good sport and encourage.

**Productive:** Use the tools of listening, following instructions, completing work on time, cooperating, do your best, have a go

**Safe:** Hands, feet and objects to ourselves, walk safely, consider others, follow instructions the first time, be in the correct area and wear a hat.
WHAT IS THE PBL MATRIX?
Below you will see our student matrix. This lists our values and the expectations of behaviour in a variety of school settings. Teachers wrote a matrix and then students came up with their own ideas. These were then amalgamated into one matrix.

We would now like parents to add anything that they think might be a reasonable expectation for students. Send in your ideas!!!!

The matrix will then be complete, with all stakeholders in agreement. In the future, we will be developing a teacher’s matrix and a parent’s matrix. This will help us to set clear expectations for all new students, staff and parents. GO TEAM!

<table>
<thead>
<tr>
<th>Class/Matrix</th>
<th>Classroom</th>
<th>Playground</th>
<th>Library</th>
<th>Toilets</th>
<th>Assembly</th>
<th>Canteen</th>
<th>Office</th>
<th>Computer Lab</th>
<th>Moving around</th>
<th>Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>* Be prepared and ready to learn</td>
<td>* Put all equipment away</td>
<td>* All have resources ready</td>
<td>* Go to the toilet at correct times</td>
<td>* Arrive on time</td>
<td>* Use your manners</td>
<td>* Have all resources ready</td>
<td>* Be ready to learn</td>
<td>* Have your money ready</td>
<td>* Be on time</td>
</tr>
<tr>
<td></td>
<td>* Have all resources ready</td>
<td>* Line up when bell goes</td>
<td>* Be ready to learn</td>
<td>* Go to the toilet and have a drink before the bell</td>
<td>* Sit in the right place</td>
<td>* Follow instructions</td>
<td>* Order your lunch before class</td>
<td>* Be ready to learn</td>
<td>* Eat on time at bottom 3 steps only</td>
<td>* Wait in the correct area</td>
</tr>
<tr>
<td></td>
<td>* Putnotes and money in the office box</td>
<td>* Follow instructions</td>
<td>* Share equipment</td>
<td>* Line up quietly in two straight lines</td>
<td>* Have all resources ready</td>
<td>* Know what you need</td>
<td>* Speak loud and clearly</td>
<td>* Have your bus pass ready</td>
<td>* Follow staff instructions</td>
<td>* Have your bus pass ready</td>
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<td></td>
<td>* Return equipment to the right place</td>
<td>* Collect your belongings</td>
<td>* Return equipment to the right place</td>
<td>* Return promptly to the correct area</td>
<td>* Line up quietly in two straight lines</td>
<td>* Take your hat off</td>
<td>* Ensure you have your lunch and hats</td>
<td>* Follow staff instructions</td>
<td>* Follow staff instructions</td>
<td>* Report any problems to the teacher or the driver</td>
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Gran Park Public School: PBL Student Matrix
Term 1 report

The Oran Park Public School P & C Committee has been working hard throughout term one and has established a great group of parents, who have volunteered many hours of their time to a range of fundraising activities.

Parents from the P & C Committee spent many hours last term approaching local businesses with the goal of obtaining donations to provide air-conditioning to the 6 mainstream classrooms currently in use.

We are pleased to report that through the hard work of these parents we have raised enough money to provide air-conditioning to all classrooms currently in use. The 6 air conditioning systems have now been installed within these mainstream classrooms, ensuring that all children within the school will benefit from air-conditioning this summer.

We would like to acknowledge the generosity of the following businesses:
**Oran Park Town providing a one off donation to the school, Spick and Span commercial and industrial cleaning & maintenance, Sustainable Comfort Pty Ltd, ENVY Personal Training, Oran Park Town Cafe, F & I ELECTRICAL PTY LTD, Wests Leagues, Kenco Industry Pty Ltd.**

This is a fantastic achievement and without the generosity of these businesses we would not have been able to achieve this goal so quickly within the school year.

Further acknowledgement needs to be given to the following Woolworths stores: Mt Annan, Eagle Vale and Narellan who between them donated $160 worth of Woolworths gift vouchers and an Easter Hamper, and Roni’s at Narellan Town Centre who donated five $10 gift vouchers to their party store.

**Fundraising within the School**

During term 1 the P & C Fundraising Committee raised a further $3433.50.

This has been achieved through the sale of glow products at the School Disco, the Easter raffle and cake stall.

We would like to thank all parents and children for their ongoing support in making these fundraisers such a success.

The next P & C meeting will be held on Tuesday 17th June at 6:30pm. Everyone is welcome! We would love you to come and share your ideas and goals for the school.